



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

A AND M INSTITUTE OF MANAGEMENT AND TECHNOLOGY

**OPPOSITE CANADA PALACE, VILLAGE - MAMOON, TEHSIL - PATHANKOT,
DISST - GURDASPUR PUNJAB, PATHANKOT, 145001**

145001

www.amimt.org.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

A & M Institute of Management and Technology is privately managed self-financing professional college that is affiliated to the **I.K Gujral Punjab Technical University, Kapurthala, Jalandhar and AICTE, Ministry of HRD New Delhi**. **A & M Institute of Management and Technology** was founded on a 1.03 acre campus, covered with natural greenery in Mamoon , tehsil and district Pathankot. **A & M institute of Management and Technology** endeavours to impart value based education to the students. **A & M** is a prestigious institution of higher learning, with short but distinguished history and a bright future with the promise of continuing accomplishments.

This institute was established in **2008** by the elites of the Pathankot with this commitment to provide management and Technical Education to the young people. It is a place where culture, tradition and modernity blend harmoniously to shape and mould the personality of the students in a healthy way, having successfully crossed the various hurdles encountered on way of its growth, **A & M Institute of Management and Technology** has grown in status and strength today, and has become one of the finest educational programmers which revolves around equipping our students with such qualities that they confidently plunge in to any field of activity which is socially useful, intellectually elevating and spiritually ennobling. The institute offers specialization in **Marketing, Finance, Human Resource, IT, Banking and Insurance, Accounting and Finance for Management and Commerce Department Courses and Administrator Information Technology**.

In a word where everything is measured by the yardstick of success, we train our students to think logical, systematically and analytically, so that they can face the emerging economic, social, political and cultural changes arising from globalization, and can cope towards their goals with focused vision.

Vision

“To be a state level recognized institution of excellence in management and commerce education and produce competent professionals capable of making a valuable contribution to society.”

Our Vision is to be the community without walls, studying at **A & M Institute of Management and Technology** will equip you with education that transforms. To be amongst the top management institute in the state of Punjab and become the world class center of excellence in learning and innovation drive by social sensitivity and state of art technology.

A & M Institute of Management and Technology offers courses in Undergraduate and Post-Graduate programs in Commerce, Management and Computer Science. The programs offered in the Institute are **MBA, M.COM, BBA, B.Com (Honours), and BCA**. In **MBA**, the students are offered specialization in **Finance, HR, Marketing, and IT**. **BBA** has a specialization in **HR, Finance, and Marketing**.

Mission

- To propagate knowledge to society to the best of your ability.
- To standardize institutionalize the academic environment.
- To develop promising managers by nurturing their skills.
- To facilitate and empower knowledge with practical approach while imbibing human values.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The institute has the best infrastructure including **classrooms with projectors, Wi-Fi campus, well-maintained sports infrastructure, separate Girls and Boys Hostel and Transport facility.**
- It is situated on the outskirts of Pathankot City which make the institute easily accessible and at the same time is away from the noise and the pollution.
- The institute has a potent mentoring mechanism through which the mentors are able to assess their mentees and guide them in a manner that facilitates their personal development. This is visible in the Gradual increase in placement results over the last few years.
- The institute has been successful in forging valuable collaborative relationships with **companies, NGOs, associations and industry bodies.** This has led to higher opportunities to collaborate in **placement, internships, training and guest sessions, entrepreneurship, social service and value added courses.**
- Merit- based Scholarship.
- Library with more than **10000 books, Journals/e-resources, e-Library, and lab with seating capacity of 60.**

Institutional Weakness

- Lack of research and Publication work.
- Inadequate research projects in the departments.
- Lack of funding from Government agencies to conduct seminar, conference and workshops, sports and cultural activities.
- Lack of interest in innovation, entrepreneurship, and startups among students and faculty.

Institutional Opportunity

- Use of Alumni strength for Institutional growth.
- Introducing new skill development courses.
- Shift in the mindset of faculty and students alike towards Research, Development, Innovations, Consultancy, and Projects.
- Collaborations with renowned Institutes, Companies & Industries for funded projects.
- By developing new partnerships, Student exchange programs, MOUs etc. with Industries and Colleges.

Institutional Challenge

- Language barrier due to rural background of students.
- No Government Grants for the Institute.
- Challenges of admissions in core branches.
- Limited financial resources.
- The college resolves to introduce professional and vocational courses for improving the job prospects of under- graduate and post graduate students through campus interview.
- Another challenge is to motivate the students for self-employment, and entrepreneurship in order to enhance their future prospects.
- The college also faces the challenge of upgrading its infrastructural facilities amidst financial constraints.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- **Curricular Planning and Implementation-** Our programs have been attracting students from across Central India, from all walks of life. To cater to the aspirations of these ambitious and heterogeneous minds, the Institute has always aimed to create the **best learning atmosphere** through qualified teachers and a judicious **combination of content-pedagogy-technology**. The **Academics** of the institute is well-designed and executed in the form of Academic Calendars, timetables, and Notices. A **clear two-way hassle-free communication** system has been developed in the Institute through well-placed notice boards official Whats App groups and traditional correspondence methods. The academic progress of the students are assessed through Mid-Session Tests that are conducted periodically. External/Final examinations are conducted by I.K.G PTU, Kapurthala, Jalandhar. A transparent evaluation system is maintained.
- **Academic Flexibility-** The institution prepares action plans to ensure efficient implementation of the curriculum, and academics are given the highest priority. The institution consistently makes efforts to supplement the University curriculum by organizing activities that focus on integrating academic and general development of students. Each student is guided towards achieving their desired skill/CO/PO/SPO by the faculty members who carefully design and deliver their courses. The institution's teachers are involved in designing and developing curriculum, setting question papers, and evaluating processes. The Institution's programs are all governed by the Choice Based Credit System (CBCS). The institution strongly believes in integrating cross-cutting issues related to professional ethics, gender sensitization, human values, and environmental sustainability with a view to ensure holistic development of the students through experiential learning, fieldwork, internships, project work, etc., students' knowledge is enhanced.
- **Curriculum Enrichment-** The curriculum is beforehand designed by the affiliating university. The Institute also organizes various sessions, activities such as Annual Sports Meet, Poster Making Competition, Dance Competition, Mehendi Competition, Rangoli Making Competition, Group Discussion etc., and events such as Fresher Party, Farewell Party, Inter College Competition etc. that cater to the further enrichment of the curriculum. 56 students have undertaken Projects/Internships to put their classroom learnings to real corporate exposure in the year 2022-2023.

- **Feedback-** The Institute initiated a Feedback system in the Institute from Students, Alumni, Employers, and Teachers to upgrade academic practices every year.

Teaching-learning and Evaluation

Enrolment- Being an affiliated Institute, we have a prescribed number of sanctioned seats. On these sanctioned seats, the admission process in Undergraduate Programs and Post-graduate is governed by I.K Gujral Punjab Technical University, Kapurthala, Jalandhar and AICTE, Ministry of HRD New Delhi. The enrolment process is conducted under the banner of I.K Gujral Punjab Technical University, Kapurthala, Jalandhar, as per the notifications received from the University.

Seats for various categories- The institute has a reserved number of sanctioned seats for reserved categories of SC/ST/OBC etc.

Teacher-Student Ratio- The Institute has been maintaining a healthy Teacher-student ratio, since the beginning to facilitate the teaching-learning procedures on the campus. The Institute maintained a Teacher Student Ratio of 1:30 in the year 2022-2023.

Teaching-Learning Process- Institute has developed various pedagogies in terms of teaching, in order to enhance the takeaways of the students. These pedagogies are a **combination of content-pedagogy-technology**.

Teacher Profile and Quality- A & M Institute of Management and Technology has been constantly maintaining the ratio of qualified faculties (Ph.D/NET/Ph.D pursuing) in the team and has helped to maintain healthy standards in the Institute. The Institute has 1 Ph.D. faculties, 2 are NET-Qualified and 1 is pursuing Ph.D.

Evaluation Process and Reforms – A **transparent Evaluation system** helps the students to understand their positions on their respective academic ladders. The Institute has a **well-planned redressal system**, that caters to the academic and non-academic issues of the students.

Student Performance and Learning Outcome- The Program Outcomes of MBA are pre- defined by the University. In UG Programs, the HOD develop POs. The COs are developed by the concerned subject teachers. The students and other stakeholders are sensitized through the display at various prominent locations on the campus and on the website.

Research, Innovations and Extension

Ecosystem- The institute has **well-defined research, publication, IPR policy, and EDC cell** in place, The policy and cell have motivated the faculties to develop quality papers and register patents.

Workshops/Seminars etc- In order to keep the students and faculties well-informed about the recent developments and requirements in IPR, the Institute has organized **workshops, seminars, expert lectures, and guest sessions**.

Research Papers- Faculties are constantly motivated and given the platform to publish their papers in recognized and well-established journals. Faculties have thus published their literary contributions in high-impact factor UGC-listed journals and Scopus.

Books and Chapters- In addition to Research papers, patents, and workshops/seminars, guidance and support are extended to faculties for publishing book chapters. This has helped them to proceed with quality publications.

Extension and Outreach Activities - A & M Institute of Management and Technology is a National Service Scheme (NSS) unit since 2018. Various in-campus and outreach activities are conducted under NSS. The cell is vibrant in conducting various extension, outreach, and sports activities that have the basic objective of benefit society at large.

MOUs and Collaborations- **A & M Institute of Management and Technology** has entered in 9 MOUs in its journey. These MOUs work as an academia-industry bridge and facilitate the students with their expertise

Infrastructure and Learning Resources

Physical Facilities- The institute is nestled in a lush green 1-acre campus on the outskirts of the city. We have been constantly upscaling the learning, physical and digital infrastructure of the Institute. The classrooms are designed in such a manner that facilitates the students to have an engrossing learning experience. To empower the students as well as the staff, the campus has all amenities of IT, Sports (indoor and outdoor), Transportation, Canteen, separate Girls and Boys Hostel, Administrative Offices, Yoga Centre, and Day Care.

Library as a Learning Resource- Our library has an enriched collection of resources (both physical and digital). It is partially automated using Koha software. The library has a seating of 60 to 80 students. E-library is a learning destination for students, through Delnet and Shodhganga.

IT Infrastructure- We have dedicated computer labs and robust digital infrastructure that keeps the students connected to the sound use of technology. The entire campus is under CCTV surveillance. Robust wi-fi is laid in the campus to keep the digital infrastructure unhindered. Classes are ICT enabled, with amenities to conduct efficient classes. The computers in the Institute have licensed software.

Maintenance of Campus Infrastructure- To keep the system up-to-date, the entire campus undergoes efficient maintenance from time to time. In case of any sudden disruption, the same is taken care off by the administrative, management and technical team of the institute.

Student Support and Progression

As the Institute gives admissions against reserved seats of SC/ST/OBC as per the norms, the Institute facilitates the students for the **government scholarship process**. Also, the Institute follows a “**Merit-Based Fee Structure**”, where in the admitted students are provided **institutional scholarships** as per their last appeared examination.

The institute has a dedicated **Career Development Cell (CDC)** that ensures the sessions of GD, language, aptitude, personality development, etc., and invites trainers and experts to take sessions and conduct training on various aspects. Skill Enhancement is catered through **Skill Improvement Groups** that are offered each semester.

Dedicated counsellors are available on the campus, who cater to the curiosities of the students pertaining to their future growth incorporate. Also, female members of the team deal with the girl students, in case of any special career counselling is needed.

For grievance redressal, the Institute has a **“Code of Conduct”** for students, teachers, and others. The institute has dedicated committees viz. Anti-ragging committee, Student Grievance Redressal cell, Internal Complaints Committee, etc.,

Placement and Progression-The Placement Cell is a dedicated team that helps students with placement. They conduct campus placements too. Students are motivated to **participate in various extra and co-curricular activities** in sports and cultural activities. A & M Institute of Management and Technology has a registered Alumni Association which fosters the Institute-Alumni-Connect. Various activities are conducted under this banner.

Governance, Leadership and Management

The Institute has a precise “Vision 2023” document that serves as the roadmap of all the activities of the Institute. The document caters to academics, administration, and other key areas that are inevitable for the Institute.

The institute has a proper hierarchical structure that clearly states the roles and responsibilities of all the members of the Institute.

The policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan, etc are clearly defined to facilitate all the working.

In order to support the teaching and non-teaching staff members, the Institute has welfare measures, a performance appraisal system, amenities of Day-Care on the campus for working female members, etc.

Institute IPR Policy, Research and Publication Policy, and EDC Cell have norms and guidelines that clearly state all the details of the same

Regular Financial Audits are conducted in the Institute to maintain transparency in financial matters.

The institute formulated IQAC in December 2012. All the quality initiatives are thereafter approved through IQAC.

Institutional Values and Best Practices

The Institute handles gender-based challenges and related issues by doing different activities. Along with various infrastructural facilities, extracurricular activities have been organized to promote the sensibility.

A & M Institute of Management and Technology has a Gender Equity Policy and an active Proctorial Body that ensures the equitable treatment of the students.

Days, Events, and Festivals of National Importance are celebrated with full vigor. Various activities are conducted in the Institute that promotes a sense of unity, harmony, tolerance, and equality among all students which has contributed in sensitizing them

Institute has facilities and initiatives for conserving energy, water and recycling waste. Institute is Disabled-friendly and barrier-free. A Disable Friendly Policy is also active. Energy, Environment, and Green Audits are regularly conducted. This has enabled us to upscale our year-on-year quality enhancements in operations on the campus.

2 Best Practices-

Our practices are concentrated on **“Green Campus Initiatives”**. Apart from Academics, we offer **Skill Development**, which are conceptualized as Industry ready courses, to make the students ready for Industry 4.2 and 5.0.

The sprawling campus actualizes our motto of **The green Campus Initiatives**. Emphasis is on tree plantation, organic farming, water harvesting, agroforestry, and “no” to plastic. This has gained us better air quality, chemical-free organic produce, and improved our groundwater levels.

Institutional Distinctiveness- Our aim of Holistic Development and 360-degree growth of the students is robustly backed with the conceptualization, planning, and implementation of the unique **“A & M OM Yojana”**. The initiative encompasses ten dimensions catering to the inner and outer development of the students. The successful implementation of **“A & M OM Yojana”** has resulted in exemplifying students' performances on all levels.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	A AND M INSTITUTE OF MANAGEMENT AND TECHNOLOGY
Address	Opposite Canada Palace, Village - Mamoon, Tehsil - Pathankot, Disst - Gurdaspur Punjab, Pathankot, 145001
City	PATHANKOT
State	Punjab
Pin	145001
Website	www.amimt.org.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Director	Charu Sharma	0186-9877384598	8288018801	-	director_amimt@yahoo.com
IQAC / CIQA coordinator	Sandeep Sharma	0186-9815000510	9815000510	-	amimtiqac@gmail.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Punjab	The I.K. Gujaral Punjab Technical University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
AICTE	View Document	15-05-2023	12	Extension of Approval received by AICTE

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Opposite Canada Palace, Village - Mamoon, Tehsil - Pathankot, Dist - Gurdaspur Punjab, Pathankot, 145001	Rural	1.03	2438

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BBA,Management,Marketing Human Resource Management Finance	36	Senior Secondary Education in any stream	English	60	25
UG	BCom,Commerce,Accounting and Finance Banking and Insurance	36	Senior Secondary Education in Commerce	English	60	13
UG	BCA,Computer Application,Data Base Administrator Information Technology Digital Networking Programming	36	Senior Secondary Education in any stream	English	60	60
PG	MBA,Management,Marketing Finance Human Resource Management Management Information System	24	Graduation in any stream	English	60	38
PG	MCom,Commerce,Accounting and Finance Banking and Insurance	24	Graduation in Commerce	English	30	3

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				1				32			
Recruited	0	0	0	0	0	1	0	1	11	21	0	32
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				5
Recruited	1	4	0	5
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				9
Recruited	5	4	0	9
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	1	0	0	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	11	21	0	32
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	82	56	0	0	138
	Female	48	34	0	0	82
	Others	0	0	0	0	0
PG	Male	17	7	0	0	24
	Female	36	21	0	0	57
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	45	37	25	52
	Female	52	40	38	44
	Others	0	0	0	0
ST	Male	1	0	1	1
	Female	2	3	3	1
	Others	0	0	0	0
OBC	Male	9	6	3	14
	Female	8	11	14	12
	Others	0	0	0	0
General	Male	131	90	90	106
	Female	89	78	69	75
	Others	0	0	0	0
Others	Male	0	0	0	2
	Female	0	0	0	0
	Others	0	0	0	0
Total		337	265	243	307

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>A & M Institute of Management and Technology, Pathankot (A&MIMT) is affiliated with I.K. Gujral Punjab Technical University, Kapurthala (Jalandhar) and curriculum is designed by I.K. Gujral Punjab Technical University, Kapurthala (Jalandhar) only. Institute is already facilitating with multidisciplinary and interdisciplinary courses if offered by the curriculum of the university. The University curriculum is currently offering different combination of dual specialization which shows interdisciplinary involvement in the curriculum i.e. Human resource management with financial specialization, marketing specialization with HR or Finance or IT etc. Whereas Institute is having Multidisciplinary programmes in</p>
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	<p>the areas of commerce, management and computer science which facilitate in curriculum fieldwork and projects, internships, are included to inculcate Multidisciplinary and interdisciplinary fields in curriculum. Beyond Curriculum various certificate programs and Communication skill, MS- Excel, across the all courses are introduced, keeping an eye on the industry demand.</p>
2. Academic bank of credits (ABC):	<p>Punjab has implemented the NEP in the curriculum of the different programmes and NEP is gradually implementing in the system. Institute is ready to follow ABC system according the policy of the Government. AMIMT is making aware about ABC to the students and faculty members since it is a compulsory part of NEP. Affiliating university provides locker system – a way of keeping the academic records of the students in digital repository. Students can access information through Punjab online portal and maintain digital data.</p>
3. Skill development:	<p>As per the NEP, institute has started Add-On programs in the Umbrella of Skill Development Cell. Institute has been conducting online classes under the SDC to enhance the skills among the students to make them marketable. Student development cell conducts, further various national days and festivals are celebrated with participation of students to develop values among students and sensitizing students to community engagement.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>The curriculum of PG and UG programe offers two courses titled “Indian Ethos and CSR” and “Business Ethics and CSR”. The syllabus of the course has sufficient inputs towards Indian knowledge system with special reference to Teaching in Indian language, culture etc.</p>
5. Focus on Outcome based education (OBE):	<p>Institute has already started outcomes-based education system. Right from the syllabus to examination is designed based on outcome. Well defined course outcomes of all courses and Program outcomes are made available to students and teachers, also displayed on website, campus and included in MST papers.</p>
6. Distance education/online education:	<p>AMIMT has already implemented online education system through online classes and online internal exams during COVID-19 Pandemic. Institute is making aware to faculty and staff members along</p>

	with the students for online education system. Institute also supports various online courses like NPTEL Coursera. Faculties are using Google Meet, Zoom platform for online sessions. Online lectures by affiliating university are also made available for students.
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Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, A & M Institute of Management and Technology, Pathankot has setup an Electoral Literacy Club (ELC) to bring awareness about 'Right to Vote' among students and faculties.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, the institute has appointed the student and faculty members as co-ordinators for the ELC. ELC is functional and encourages every student to enroll and participate in ethical voting process.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The ELC conducted voter awareness camp in the college. The students were encouraged to enroll for the electoral roll.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	No
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	No

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
341	283	266	249	304
File Description		Document		
Upload Supporting Document		View Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 37

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
21	21	21	21	31

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
40.1	29.33	22.97	38.09	54.12

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

A & M Institute of Management and Technology is affiliated with IKG Punjab Technical University, Kapurthala (Punjab). Therefore the curriculum and syllabi of the University are put to strict compliance. The prime objective of the Institute is to adhere to timely compliance to the guidelines along with the delivery of the curriculum effectively manner. For this, various steps are being taken care of.

Step 1: - Effective Curriculum Planning

- 1.Academic sessions are well planned through the meetings and inputs of IQAC.
- 2.Commencement of Academic Session starts with preparing comprehensive Academic Calendar that includes induction/orientation, commencement, Industry visits internal assessments, co-curricular and extra-curricular activities, etc.
3. The core academic team of Director, Deans, and HoDs discuss and formulate an Academic Calendar to ensure the highest possible standards in teaching methodologies.
4. Subjects are allotted on the basis of preference, expertise and experience which further facilitates to chart the teaching load.
- 5.The concerned faculties prepare teaching plans to ensure that adequate learning-teaching materials are available to the students. The teaching plans are a judicious mix of lectures, presentations, case discussions, and tutorials
- 6.Time-table is prepared as a combination of Academics, sessions of CDC (PD and Aptitude), library and sports.

Step 2: - Effective Curriculum Delivery

1. The time-table is shared with concerned teachers and is displayed on notice boards as a regular practice for information to the students.
2. Periodic assessments and internal tests are conducted to evaluate the performance of the students and the records are maintained by concerned faculties to project the learning outcome of the students in lines with PO and CO of the said program.

3. Expert lectures, seminars, industrial visits, and training, for personality development and communication skills are one of the important features of our extracurricular delivery program.
4. External examinations are conducted as per University guidelines and timelines.
5. All academic information are communicated to students via notice boards, WhatsApp groups and Google classrooms etc.

Step 3: - Effective monitoring

1. Periodic review of course completion is done to ensure timely completion of syllabus
2. Remedial classes are held for weaker students, especially those identified through Internal Assessments
3. Closing Reports a mirror to the conduct of various courses during academic sessions Continuous Internal Assessment. The institute conducts mid-semester tests for the students. These tests are distributed over a range of time during the session to cover the entire syllabus in small packets. The question papers are prepared by the concerned subject faculty and submitted to the exam cell well in advance. Specific guidelines need to be followed while drafting the question papers in order to cover the concerned syllabus and to ensure critical thinking in the students while answering the questions. The answer sheets are checked by the faculty within prescribed days and then shown to the students and a formal discussion is done by each subject faculty about the areas of improvement for each student. This practice not only helps to maintain transparency but also offers opportunities to the students to realize the areas of improvement.

File Description	Document
Upload Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 04

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document

Other Upload Files

1

[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 23.63

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
51	108	182	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The vision and mission of the Institute aligns with the core values of Professional Ethics, Gender issues and equalities, values and sustainability, moulding the students to become more responsible and contributing citizens.

Professional Ethics: -

- **Academic Integration: -**

- In M. Com & MBA, subjects like Principles and Practices of Management, Entrepreneurship, IT, Business Ethics and Ethos in Management, Marketing Management and Business. Ethics and Ethos in Management educate students on various aspects of Professional Ethics.
- In BBA & BCA, professional Ethics are taught through Managerial Skills, Fundamentals of Management, Organization Behaviour, Industrial Relations etc.
- In B. Com subjects like Basics of Business Studies, Business Organization and Communication and Basics of IT caters to training of Professional Ethic.

- **Co-curricular Integration**

- Various Expert Sessions and guest Lectures are being conducted during the Academic year to integrate the Ethics of professionalism in the students of both UG and PG Programs.
- A live interactive session with the Guests and Experts from the Industry, gives a practical outlook to students and the real challenges of implementing Professional Ethics.

Gender Equality

- **Academic Integration**

- In MBA, subjects like Entrepreneurship, Human Resource Development and Audit and Compensation management train students on gender equality.
- In BBA, the importance of gender equality is taught through Human Resource Management, Entrepreneurship, Industrial relations etc.
- In B. Com. the importance of Gender Equality is imparted through Foundation Courses throughout three years.

- **Co-curricular Integration**

- To promote gender equality various gender related activities, seminars and workshops are conducted in the Institute.
- **Anti-Ragging Committee** keeps strict watch to avoid incidents of sexual harassment of students.

Human Values

- **Academic Integration**

- In MBA, subject like Business Ethics and Ethos in Management, Human Resource Development and Audit, Social Psychology instil the Human values in students through writings of learned and renowned scholars.
- In B. Com, BBA subjects viz Industrial Relations, Hindi language and Moral Values, English and

Environmental Education cater to instilling Human Values.

- **Co-Curricular Integration**

- AMIMT conducts Blood Donation Programs, Voter Awareness and Registration.
- The Institute organizes programs on Leadership, Corporate Social Responsibility, Road and Traffic Safety, Road Safety week and Human Values through our sacred Books.
- International Yoga Day is celebrated in AMIMT to keep the student connected to the ground value.

Environment and Sustainability

- Academically subjects like Environment Science address the issues and measures to address Environment and Sustainability
- The College promotes environment consciousness in the following manner:
- AMIMT undertakes Tree Plantation and Swachh Bharat Abhiyaan.
- The Eco Club of AMIMT has Green initiative wherein entry of vehicles is restricted in the campus, and all the vehicles are parked in the Parking Zone only.
- Use of plastic is restricted on campus.
- Green Environment and Plantation is maintained in the campus in which medicinal and friendly trees are planted in the campus.
- Organic Farming is an integral part of the Institute and the produce of the farm is fully utilized in the Canteen and Staff Quarters.

File Description	Document
Upload Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 7.92

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 27

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: C. Feedback collected and analysed

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 32

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
168	106	72	117	113

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
360	360	360	360	360

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list as published by the HEI and endorsed by the competent authority	View Document
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	View Document

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 39.41

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
55	41	20	46	39

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
102	102	102	102	102

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 16.24

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The institute practices various teaching pedagogy that focuses on imparting education that is student centric. The teaching and learning methods adopted by faculty members include:

- **Lecture Method:**

This is a conventional method of teaching which is complementary to the chalk and-board method of teaching. This method is basically to strengthen the subject domain. This method facilitates revising the contents of the unit of the subject.

- **Interactive and Participative Method:**

Interactive learning establishes a learning environment that allows both the faculty and students to engage in productive learning. Such cooperative learning environments make it possible for students to bond effortlessly and acquire various skills in addition to understanding the key points of the lesson. It also makes it easier to practice the skills acquired especially when real-life situations are thrown into the mix during role-plays and skits.

- **Collaborative Learning Methods:**

It allows learning for all students irrespective of the fact whether the student is a slow learner or an advanced learner. Group assignments are given to the students to encourage collaborative learning methods to encourage interpersonal and leadership skills thus learning about group dynamics too.

- **Case Study Analysis and Discussion:**

Using cases in the teaching process gives the ability the students to understand different situations in different manners. A major benefit of teaching with case studies is that the students are actively engaged in figuring out the principles by abstracting them from the examples.

- **Group Discussions:**

For developing communications skills, increasing the confidence level of the students, and making them industry-ready, faculty members take group discussions on various subjects. It helps the students in getting abreast with the functional knowledge of the subject.

- **Summer Internship Project:**

After the completion of the first year, the students go for summer Internships and submit a report on the same after its completion with the final presentation and viva-voce being conducted at the end of the semester. Summer Internships offer students the chance to put what they are learning into action, in a real-world environment.

- **Experiential Learning:**

This is provided to the students through Industrial Visits which provide exposure to students to the practical working environment. Industry visits provide opportunities for active/interactive learning experiences in class as well outside the classroom environment.

- **Project-Based Learning:**

Project-based learning is a powerful teaching method that has extensive benefits for students, ranging from critical thinking to self-confidence. Faculty members allot various topics to the students for research. Students are asked to work either on primary or secondary data. Students engage themselves in data collection by designing the data collection tool. The data is then analyzed using various statistical tools, which enhances their analytical skills and IT skills too.

- **Seminars:**

Seminars are organized for the students, where corporate guest speakers of various domains are called to enhance the learning experience of the students. Such seminars provide practical exposure to the students and an opportunity to learn by standing on the shoulder of giants.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 109.52

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
21	21	21	21	21

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 1.74

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	0	0	0

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The process of Mid Semester/ Session Tests (MST) is transparent and compliant with the University Guidelines. The pattern and timelines are told to the students in the Orientation Ceremony. The Examination Committee consists of

- 1.Director
- 2.Dean (Academics), and
- 3.Dean Examination

- **Transparency-**

A&MIMT ensures transparency in Internal Assessment which plays a vital role in the valuation of the students. To maintain transparency, Notices are circulated to intimate students about the commencement of the Assessments. The faculties are informed about the dates and paper patterns, to maintain uniformity of the Question papers in all Programs as per the university paper pattern. The faculties are asked to incorporate the questions that fulfill the POs and COs of the said programs and courses.

- **Process-**

1. The details of MST is shared with the students and team of faculties.
2. For every MST, the concerned faculty declares the subject coverage in their classes.
3. The faculties prepare the Question Papers in the prescribed format.
4. Seating arrangements of the students are displayed on the notice boards, and special seating arrangements are made for the specially-abled students.
5. Supervision Chart is prepared and informed to the faculties.
6. Attendance of students is maintained properly through signatures in the batch attendance sheets.
7. The examination committee determines the deadlines for the assessment of the answer sheets. 8. Teachers update the marks in the Assessment sheets and are displayed to the students.

- **Robustness**

- **Infrastructure for examination work: -**

The institute has a designated room for all examination works, wherein all the important exam-related documents, answer sheets and equipment are present. The room has

1. Tables
2. Chairs
3. Computer
4. Printer
5. Almirah with Lock System
6. Intercom
7. Stationary Items (Pen, Pencils, Institute Stamps etc)
8. White Board with Markers

- **Frequency-** The Institute conducts (MSTs) in all the branches of all the courses at regular intervals.

- **Process**

1. The first MST in both UG and PG Semester Programs is conducted in the gap of 25-30 days from the commencement of sessions.

2.The second MST is planned in the lap another 25-30 days from the closing

dates of the first MST.

- 1.Upscale Opportunity in MSTs- To manage the reasons for the absence of students in any of the MSTs (either 1 or 2), or if the student aims to upscale their MST marks, the third MST is scheduled prior to the end of session/semester.

- **Mode-**

The Internal Assessments are conducted in offline mode with proper seating arrangements in place and to ensure that no unfair means are practiced. However, the year 2020-21 onwards, due to the outbreak of Covid-19, the entire academic system was shifted to Online mode and therefore the entire assessment too was taken online only. All the results were discussed online and in place of physical display of marks, marks were declared online.

File Description	Document
Upload Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The Institute offers 5 programs and has a span of 122 courses offered across all the programs. Being an affiliated institute to a State University the Institute ensures to deliver of the curriculum while knitting in all the Program Outcomes mentioned by the University.

1.Program Outcomes (POs): These represent the knowledge, skills, and attitudes the students should have at the end of course completion of their respective Management program.

2.Course Outcomes (COs): These gives the resultant knowledge and skills the student acquires at the end of each course. It defines the cognitive processes a course provides.

Communication of POs and COs of the Programs

For the Post Graduate Program, the POs are well-defined and are adhered to by the Institute. For the Undergraduate Programs, even though the COs are given by the University along with the syllabus, if necessary, the COs are reframed to enhance the practical and experiential learning of the students. These reframed COs are intricately lined with the Vision and Mission of the Institute.

With the introduction of NEP, the redefined COs too have made place in the curriculum and the students too are sensitized towards the same.

The POs and COs are well communicated by displaying on Institute website (<https://www.amimt.org.in/>), Director's Office, Institute Notice boards, Faculty rooms, Various prominent locations in the Institute, Library, and Session Plans. The POs and COs are also disseminated to students through faculty announcements to the students during the beginning of each semester and from time to time during the entire semester. The Assessments are also synced with COs and the questions are mapped with the CO that they are fulfilling.

File Description	Document
Upload Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Method of Attainment of POs, and COs

- The institution aspires to attain Programme Outcomes (PO) and Course Outcomes (CO) of all the programmes adeptly through effective teaching, Internal Assessment tests, applicable assignments, Industrial Visits, field trips, Guest Lectures, workshops and also the institution provides full support to all the departments to enhance their efficacious outcome. The COs are evaluated through the result analysis of Internal Assessment tests. The result analysis is done for each subject and also for the entire class as a whole after the completion of each Internal Assessment to gauge the Course Outcome attainment. The Programme Outcomes (PO) is appraised based on the students' progression to higher studies and placements. The institution offers PG courses, placement training, campus interviews, and also provides immense the faculty members conducts various class tests, seminars.

File Description	Document
Upload Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 59.78

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
43	52	76	88	68

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
72	87	93	125	170

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.71

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

In order to motivate research, and thus strengthening the innovative skills along with entrepreneurial skills, the Institute has been taking steps to develop an ecosystem that would stimulate the skills and aspirations of the students and faculties. The ecosystem of the Institute comprises of well-defined policies, events, expert sessions, external participations, visits etc.

1.IPR Policy- The institute has well defined IPR policy in place that lays down the objective, committee, framework and regulations. This policy has played pivotal role in creating opportunities within and around the Institute. The Institute has entered in 11 MoUs and Associations. Almost all the faculties and non-teaching staff have been a regular attendee of the FDPs, workshops and Training sessions that promote the IPR aspirations. Faculties have been regularly publishing their research papers in Academic years. The IPR policy has provisions for student support too, wherein their publications are financially supported. Students of the Institute have also been an evidence to the various summits and seed start-up firms to understand the importance of IPR.

2.EDC Cell – This cell was formulated in the year 2018 with an objective to promote entrepreneurial sentiment and initiatives in the institute. The cell has laid grounds for various entrepreneurial activities in and off the campus. Seminars and Guest Lectures too have played an important role in helping students and faculties understand the nitty-gritties of the world of entrepreneurship.

The ecosystem of AMIMT is developed in a way that aims to provide a platform to all the faculties and students and enhance their research and entrepreneurial outlook.

Research and Publication policy- The institute has defined a robust Research and Publication Policy which motivates the students and faculties to publish their research work in well-established and recognized journals. This also promotes quality research in the Institute. The faculties and students are also provided with financial assistance for various academic attainments.

File Description	Document
Upload Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 16

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
8	4	1	1	2

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.16

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2	1	1	1	1

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

AMIMT has been organizing and participating in various extension activities with a combined objective of sensitizing the students as well as contributing to the community and strengthening society. The Institute has had talks with various associations, trusts, and NGOs that have facilitated the conduct of various visits to Orphanage Homes, organizing Blood Donation Camps, and spreading Road Safety Awareness. The Institute organized Helmet Campaign under the Road Safety Awareness campaign, wherein the staff, faculty and students move to the nearby areas and spread awareness in the community to follow the basic driving necessity of wearing helmets and thus encourage self-protection too. By organizing Blood Donation Camps in association with hospitals, the students, staff and faculties voluntarily undergo a small fitness test and thereafter donate blood for their welfare. The Institute has also adopted village Haryal which is located at a distance of 10 Km (approx) from the main campus. The Gram Panchayat comes under Pathankot Tehsil. The Institute has also rigorously pursued the Tree Plantation in the nearby communities to nurture the environment on various occasions, which has made the students realise of the importance of environment conservation and curb the effects of deforestation, rapid urbanization and decreased water levels in their communities. The employees of the Institute volunteered donating 1 day's salary towards the PM Relief fund for Covid-19.

These activities have sensitized the students towards various societal issues and how to work towards the same. This has also trained them to work in teams. Students have also developed mass communication skills. The activities have also developed empathy towards various societal and environmental issues.

File Description	Document
Upload Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Green Club was inaugurated in the year 2018 and numerous plantation drives have been organized, since the inception of the club. Students, along with teaching and non-teaching staff, have been sensitized to its objectives. The on-campus and off-campus activities have contributed to creating a platform that provides an opportunity for students to do something positive for the community and the environment by connecting with nature. The unity of thought between the Government initiative and the Green Club is that "trees represent life, growth, peace, and nature; they produce oxygen, clean soil, prevent drought, control flood-related disasters, prevent soil erosion, improve physiological, mental, and spiritual health,

and also reduce carbon footprints” The institute established NSS unit in the year 2018 and has adopted a Village Haryal in the nearby area and has started its extension activities since inception. However, the institution has received two appreciation letter for the same.

Certificate of Appreciation

A&MIMT also received a Certificate of Appreciation for the donation of lights and fans in the government school, located in the nearby rural area named- Haryal.

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 10

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3	0	1	3	3

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 10

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

AMIMT has a strong culture that serves as a foundation for guiding students at various levels and upholds the idea of the students' holistic development. The institute boasts a strong infrastructure, unique facilities in a calm and natural setting, experienced and competent administration, and a team of supportive staff, competent faculty and ideal academic setting.

Class Rooms: Institute has 17 dedicated class rooms for teaching learning. All are equipped with LCD projectors and Wi-Fi facility. The classrooms are well-ventilated and equipped with proper lighting and fans.

Computer Labs:

AMIMT has dedicated 2 computer labs with 60 computers of Intel-i3, Intel G645, Intel Core 2 Duo, Intel P-D processors, with Windows Licensed software's for latest Configuration of hardware and version of software's are up to the mark and as per specification of affiliating body.

ICT Facilities:

AMIMT has 75 computers across all departments, 01 servers, 6 web cameras+ smart pc , 01 digital board, 5 printers, 04 projectors including projectors in seminar halls and auditoriums, 5 extendable Wi-Fi access points, 75 Desktops are provided to all the department labs, e-Library, Classes, server room with configurations of Intel CPU G645, 4GB, 500 GB hard disk, Core 2 Duo 2.93 GHz, 2 GB RAM, 320 GB HDD, Pentium –D, 2 GB RAM, 80 GB Hard Disk with LAN connectivity.

Seminar Halls / Conference Halls / Auditorium / Open Stage:

The institute has well-furnished adequately spacious 01 seminar hall with a seating capacity of 100 students, the purpose of the seminar halls is to augment the quality of education. The Seminar hall offers facilities like LCD projectors, screens, white-board Smart-Board for delivering lectures. The halls are augmented with projectors, audio system, amplifiers which provide the precise ambiance and environment for presentations and gatherings and to conduct various workshops, conferences and other academic programmes like Expert Talk, Guest Lectures etc.

Gymnasium & Yoga Center:

The institution has well equipped Gymnasium and Yoga Center with name “A & M Gems Cambridge International School, Pathankot”. The students & faculty members are motivated to make best use of Gymnasium to improve, maintain & sustain quality physical health status.

Library:

The library of the Institute is well-stocked and also upgraded with the changes and upgradation of the curriculum and learning processes. Currently the Institute Library has an enriched resource of 9483 books, 38 Journals, 8 Magazines, 6 Newspapers of which 2 are Hindi , 3 are English and 1 Punjabi. AMIMT Library has a total seating capacity of 60 students at a time and also has e-library with 05 desktops, latest licensed version of software's, anti-viruses and LAN Connections to enrich the library experience of all the students and faculties.

Sports Facility:

Sports activities are conducted on various grounds available for different indoor and outdoor games includes Cricket, Football, Kho-Kho, Kabbadi, Table tennis, Badminton, Volleyball, etc.

Other facilities:

AMIMT has ATM, Boys' Hostel, Girls' Hostel, Staff Quarters, Canteen, Cafeteria, Day-care center, sick room, Ambulance, Students Development Cell (SDC), Transport Department and Career Counselling Cell.

File Description	Document
Upload Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 66.9

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
58.83	0	0	28.73	35.94

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Library is automated using open source Integrated Library Systems (ILS). ILS software KOHA through which Library books are searched by the Author's Surname, Title, ISBN, Accession Number, Publisher name etc. Earlier to this AMIMT Library was manual. It has a sufficient number of textbooks, reference books, social welfare books, National and International Journals/Periodicals to satisfy the requirements of the AICTE and syllabus of the university. According to the reading interest of students, various literatures, Biographies, employment news, Daily Newspapers (English, Hindi & Punjabi languages), E-resources through DELNET N LIST Program (under E-ShodhSindhu) are made available in a good number. Area of the Library is 200 sq. mtrs. with a reading hall with a capacity of 60 students.

KOHA

KOHA is an open source Integrated Library System (ILS) Koha software designed and developed by Katipo Communications based on requirements of the college library. It is user friendly. Koha is a web-based ILS, with a SQL database, back end with cataloguing data stored in MARC and accessible via Z39.50 or SRU. The user interface is very configurable and adaptable and has been translated into many languages. Koha has most of the features that would be expected in an ILS, including:

- Various Web 2.0 facilities like tagging, comment, social sharing and RSS feeds
- Union catalog facility
- Customizable search
- Online circulation
- Bar code printing
- Patron card creation
- Report generation
- Patron self-registration form through OPAC

Subscription to e-resources AMIMT has been constantly upscaling its access to the e-resources. presently the e-resources are accessed through DELNET and Currently, the Institute has a subscription to N-List

which is accessed and utilized by the faculties and students, for teaching, learning and research purposes.

The library of the Institute is well-stocked and also upgraded with the changes and upgradation of the curriculum and learning processes.

Currently the Institute Library has an enriched resource of 9,483 books, 38 Journals, 6 Newspapers of which 2 are Hindi, 3 are English and 1 is Punjabi. Other Information Students access the Library physically in their allotted schedules as per time table and faculties can access library physically, in their free lectures or extended timings. Online Library access is rendered to the faculties and students by Librarian. Library has a total seating capacity of 60 students at a time and also has e-library with 03 desktops, latest licensed version of software, anti-viruses and LAN Connections to enrich the library experience of all the students and faculties.

File Description	Document
Upload Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Institute provides secured stable wired Wi-Fi network campus for students, faculty members also accessed in classrooms, library, labs, corridors, seminar hall and dwelling areas.

Labs-

AMIMT has dedicated 02 computer labs with 60 computers in different departments of Intel-i3, Intel-i5 processor, Intel Core 2 Duo, Smart PC intel Pentium, with Windows Licensed software's for latest Configuration of hardware and version of software's are up to the mark as per specification of affiliating body. 30 Computer upgraded in 2023 as per requirements specifications provided by AICTE/ Affiliating University norms.

High-Speed Internet facility-

Institute upgraded internet leased line (1:1) bandwidth from 100 Mbps in 2023, currently on campus. In October 2018 bandwidth increased to 30 Mbps. upgraded to 50 Mbps. By August 2021.

Generator and UPS –

Institute has 1 Generator (62 KVA) and 1 online UPS for constant power supply for continuous Wi-Fi connection in campus.

Server room-

Institute has dedicated server room with 01 servers used for ERP & CRM Server.

IP- Camera Access- Institute has CCTV Camera based surveillance system 24x7 with 12 CCTV Cameras installed in the year 2016 in class rooms, 02 CCTV Cameras installed in year 2022 in library.

WEB Camera –

In 2019 purchased 06 Web cameras for recording and delivering lectures, later upgraded to 19 in year 2020-2021.

Digital Board– In 2020 purchased digital Board for e-Teaching.

LCD Projector – Institute has 04 LCD projectors in Classrooms and Labs, 01 LCD projectors in Seminar halls.

Email Ids:

AMIMT has provided Institute Email Id (amimt_director@yahoo.com) to each student , Faculty and Staff for Academic and Official uses with Minimum 25Gb Drive space.

LAN Facility - There are data network switches (Gigabyte & 100 Mbps), CCTV cameras, Intercoms and 1 SOPHOS XG firewall for content filtering. 100 Mbps Internet Leased Line (1:1) connectivity shared across AMIMT, where 50 Mbps shared for students.

Workstation - 107 Desktops provided in labs, e-Library, Classes, server room with configurations of Intel CPU G645, 4GB, 500 GB hard disk, Core 2 Duo 2.93 GHz, 2 GB RAM, 320 GB HDD, Pentium –D, 2 GB RAM, 80 GB Hard Disk with LAN connectivity.

Software - Genuine windows licenses available with Windows 10, Window 7. Microsoft office 2019 & 2021 standard and professional editions. AMIMT use open source operating systems such as R & R-Studio, Tableau, Tally 9, Java, axampp, Photoshop, CorelDRAW, Wamp Server (Above some softerware are open source)

Printers – 1 Xerox work centre, 2 Multifunctional Printer, 5 Laser printers provided to AMIMT campus for academic and administrative purposes.

Wi-Fi: 05 Extendable Wi-Fi access points placed in various places in AMIMT like Library, Labs, Class rooms. Wi-Fi access provided to all students.

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 3.79

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 90

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 3.19

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
1.43	1.87	0.82	0.96	0.81

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 28.34

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
97	64	68	89	91

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1.Soft skills

2.Language and communication skills

3.Life skills (Yoga, physical fitness, health and hygiene)

4.ICT/computing skills

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 1.87

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
27	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 13.77

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
26	19	19	0	12

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
74	85	93	130	170

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 6

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
18	3	0	4	5

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

AMIMT started its journey of imparting knowledge in the year 2008. The Institute has been in the

process of delivering quality education companied with attributes of overall development. The Institute has been making constant efforts to upscale the learning experience of the students.

While the Institute has been dedicated towards its regular students, we have also made bridges to keep in connect with our passing students- Alumni. The Alumni of the Institute are a part of the corporate sectors. In the same process, the institute has active Alumni cell formulated in the year 2018-19. It is moving ahead with selfless intentions for the growth and development of the institute and the students. The Alumni Association has played a vital role in maintain the connect between the passing out students and their Alma mater. The association conducts regular meetings each year to revisit the last year's working and plan for the current Academic Session. The Association also works towards keeping a strong connect with the students and plan for yearly events. These event aim at creating an interactive and learning platform for the students of AMIMT from their seniors who are in the corporate sector and contributing towards the society.

The Alumni Association of the Institute was registered on 12th July 2024. The society comprises of the student representatives who are now an alumnus to the Institute. Since the registration of the Alumni Association, a formal registration of the students is done. The passing out students have played an important role in coming to the campus every year and help their Alma Mater Juniors to learn from their corporate experiences. The Alumni have contributed significantly through non-financial means during the last five years.

Contribution by the Alumni

- Alumni share their experience of taking higher education from the particular institute or university.
- Pass out students visit the college on regular intervals and interact with the present students about industrial opportunities and challenges.
- They also take sessions on latest developments.
- They help the existing students in preparing for the interview.
- Alumni do guide the students time to time for placements.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Vision and Mission of the Institute

AMIMT has developed a systematic channel of governance and support over the years. AMIMT has been focusing on delivering qualitative education to carve responsible individuals. The vision and mission of the Institute primarily focus on imparting education and human values that serve the student to evolve in a better way with the rapidly changing industry needs.

Vision:

“To be a state level recognized institution of excellence in management and Commerce education and produce competent professionals capable of making a valuable contribution to society.”

Mission : -

- To propagate knowledge to society to the best of your ability.
- To standardize institutionalize the academic environment.
- To develop promising managers by nurturing their skills.
- To facilitate and empower knowledge with practical approach while imbibing human values.

Governance and Leadership:- The management chalks out a perspective/ strategic plan that aligns the vision and mission of the Institute, with its practices and policies, to have a goal-oriented approach. The Strategic Plan for the institute was developed in the year 2018 for a duration of 5 years. Vision, Mission, policies and plans are kept open to all stakeholders for their suggestions. The participatory role of the management encourages the involvement of all, ensuring effective governance. The main objective of the strategic plan was to enhance the employability quotient of the students with Holistic Development. Towards this objective, the institute introduced Skill Improvement groups along with certificate courses, and project-based learning, started student connect initiatives, initiated school connectivity programs, etc. The institution follows a democratic and participatory mode of governance with all stakeholders participating actively. The Governing Body delegates authority to the Director and Administrative Heads, who- in turn- share it with the different levels of functionaries in the college. The Heads of Departments, Coordinators of various committees along with staff representatives on higher decision-making bodies, play an important role in determining the institutional policies and implementing the same.

Institutional practices regarding;

- **NEP implementation**
- **Sustained institutional growth**
- **Decentralization and Participation** - The institution's practices of collective leadership and democratic traditions are reflected in its practices. The hierarchical structure makes sure of delegating the power and allocation of responsibilities for the smooth functioning of the Institute. The Management enlists the talents of the Teaching and Non-Teaching members in shouldering various administrative responsibilities and appoints them as officials that include Dean (Finance & Account), Registrar, Chief administrative officer, Chief Marketing Officer, Dean Placement, Dean Sports, Dean Research, Dean Academics, IQAC Coordinator, Coordinator of Examinations, Heads of Departments, and Coordinator of various committees, Associations and clubs. Faculty play an important proactive role in implementing the vision and mission of the college. E-governance is incorporated in areas of administration, student admission, and support, library, and examination. The feedback system for the students, teachers, alumni, and employers adopted by the College helps effective evaluation and solutions of the teaching and other practices

File Description	Document
Upload Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Institutional Policies;

AMIMT believes in 'Quality is a Way of Life' in its endeavors. While continuously improving on its educational service delivery, AMIMT focuses on the quality in all other aspects of campus life and in handling its stakeholders. Institute also believes that it is the human resource of any institution that makes the difference. Adequate support in providing the due welfare facilities to the employees and their families has brought about a qualitative change in the outlook towards owning the institution and full commitment to maintain excellence in whatever they do. Also, the Institute has a "Student Friendly policy" which encourages the students to be valued contributors to the Institute.

1. Administration setup and Organization Structure:

AMIMT has a well-defined Organizational structure with a hierarchy from Governing Body which flows to the Director, IQAC, HODs, Coordinators Faculties, and staff members. One of the pillars of such a system is the administration. The admin setup takes care of the entire campus in terms of Housekeeping, canteen management, security of the campus, etc.

1. **Appointment and Service Rules:** The institute has defined service rules right from recruitment to pay fixation, from appraisals to promotion, and to the talent sharpening process. Based on the requirements received from different departments the recruitment process initiates through the various sources of recruitment, followed by interview processes for eligible candidates. Final candidates are negotiated and provided with the offer letter. An appointment letter is issued to selected candidates who are being inducted into the system about the service rules and prevailing systems in the Institution and departmental setup.
2. **Service Rules-** Appointment Letters are accompanied by rules of service, leave policy, and serve as a manual to the employees for their tenure of association with the Institute. Also, the purpose of Service rules is to lay down the patterns of broad employee behavior expected at AMIMT.

1. Promotion Policy: - AMIMT considers that periodic promotion of employees to higher grades/positions recognizes accumulated experience & expertise. Promotion of faculty is done as per university norms which takes place once in a year.

2. Reward & Recognition: AMIMT has a firm belief that it is human nature to develop a kind of affiliation and attachment with a group or institution with which he/she is associated/ employed. Recognition practices include giving appreciation letters, enriching & enlarging job, multiple increments in the scale, normal & fast-track promotions. HR identifies such employees through Performance Appraisal Forms and awards or felicitates them accordingly.

3. Mentoring: Mentoring is a process whereby a senior employee in our organization takes a junior employee under his wings and offers the junior wisdom, expertise, values, etc., thereby moulding the junior in an effective way.

4. AMIMT basic philosophy and policy toward its employees is to Create a Harmonious Work Environment to build Careers for People- for both the teaching faculty and administrative staff. The people are taken care of with the best working conditions, good pay, providing ways for continuous learning and knowledge enrichment, guest lectures, and a flexible system.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

AMIMT provides many welfare measures to its teaching staff with the belief that staff and faculty are the most vital components of any organization and an organization cannot be at its peak unless its staff is satisfied, motivated, and encouraged.

1. The institution offers no-interest loan facilities and NOC to its teaching and non-teaching staff.
2. To appreciate the staff's contribution and support their Children's education, AMIMT gives admission to the children of the staff for a half fee.
3. Study leaves are provided to staff for pursuing higher education or doing a professional course.
4. Well-developed labs are openly accessible for performing research and learning for their professional growth and personal knowledge updates.
5. Participation in different programs is organized by the Institute and also other agencies, for their professional growth, and for that grants leaves and provides financial incentives.
6. Maternity leaves are granted with two months' half salary.
7. Accommodation is provided in Staff quarters at very concessional rates for teaching and non-teaching staff.
8. Organic vegetables, grains, and fruits are grown on Institute's farm to be sourced to Canteen. This promotes healthy food intake of the members.

9. Institute also provides free transport to all its employees within Indore city and outskirts of the city around 60km. Staff is also facilitated by pick up and drop up facilities if they require staying after working hours or visit the institute on holidays. Vehicle Pooling is also promoted as a part of the green initiatives as well as financial benefits.

10. AMIMT is a full Wi-Fi campus and every employee gets free Wi-Fi 24x7 on their desktop as well as a personal laptop.

11. All the employees have library access as per their timings and ease.

12. There are indoor games like Table Tennis, Chess, Carrom, Gym, and outdoor games like Pickleball, Cricket, Basketball, Tennis, etc. for staff which they can play in their free/ spare time within the campus. These activities aim at developing and facilitating healthy body and healthy soul for the members.

13. Canteen Facility in our campus for employees there we provide healthy and subsidised food.

14. Management organizes get together and lunches for all staff in which there are cultural performances by employees.

15. AMIMT contributes a specific amount towards the Employee Provident Fund and Gratuity benefit for teaching and non-teaching staff who fall under the eligibility criteria as per Govt.

16. As per the government guidelines, Institute also contributes a specific amount towards the ESIC & follows Minimum wages for its non-teaching staff & fourth-class employees.

17. Institute also provides two sets of uniforms to staff members of our transport department, maintenance department, and office boys

File Description	Document
Upload Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 0

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
10	10	10	10	10

File Description	Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

AMIMT follows & maintains a proper process for fund mobilization and resource in which the Director, various committees of institute, Department Heads and Accounts office give their contributions. Governing body of AMIMT & Director design rules for funds and the optimal utilization of resources for

institute. Director approves the budgets then different types of funds are generated. The Director and purchase committees along with the accounts department ensure that expenditure lies within the allotted budget and Accountant also maintains records of all income and expenditures every year to monitor efficient use of funds / financials resources.

Mobilization of the funds are done through: Fees Collection, Donations through Society, Exam conduction, Bank Interest, Sponsorships, Misc. Income etc.

Utilization of funds are done in following heads:

Expenditure on salary, security, housekeeping, electricity, maintenance, mess etc., Seminar and FDP for faculty and students, funds for academic activities like Industry Visits, Educational Tour, H R Conclave, students' membership, Infrastructure development, Events and activities.

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted by qualified independent Chartered Accountant Firm on monthly basis. External audit is conducted once in every year by qualified independent Chartered Accountant Firm. So there are two different Chartered Accountant Firms conducting Audit for a particular Financial Year.

Process of the internal audit:

All vouchers and bills are audited regularly by an internal auditor on monthly basis. The institution has established procedure where in bills are booked only after being audited. The auditor also checks whether Standard Operating Procedures [SOP] of Purchases are followed by each department while incurring expenses. The SOP prescribes detailed procedure of purchases via tenders with different levels committee recommendation. The auditor ensures that all payments are duly authorized by competent authority. After audit, the report is sent to Chairman/Director on monthly basis.

Process of the external audit:

The accounts of institute are audited by chartered accountant regularly as per government rules. The audit is conducted in accordance with Standards on Auditing specified by Institute of Chartered Accountants of India. The auditor issues annual report that Financial Statements are free from material misstatement and errors. This audit also includes evaluating appropriateness of accounting policies used and reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of financial statements. The audited statements are duly signed by management and chartered accountant.

Settlement of Audit Objections:

Any queries, in process of audit are attended immediately along with supporting documents within prescribed time limits. Further in case of internal audit, objections mentioned in audit report are compiled and settled in next month and shown to auditors for their satisfaction. In case of external audit all audit objections are complied before signing of Financial Statements and issuance of Audit Report by Auditor. All these mechanisms exhibit transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of institution at all levels.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC of AMIMT was established in December, 2012. The core objective of the Internal Quality Assurance Cell (IQAC) is established in the institution to maintain and enhance the quality of education along with the methodologies and operations. After the constitution of IQAC ensured that little incremental improvements in all areas of Academics and infrastructure. The quality assurance processes, with regard to academics, and administration are an integral part of the institutional policy. The key task of IQAC is to develop a system for cognizant, consistent, and catalytic improvement in the performance of the institute. IQAC nurtures a number of activities to make everyone aware of the quality assurance strategies and processes. To ensure the effectual functioning of IQAC, the coordinator of the IQAC interacts with various representatives for the effective execution of IQAC and explains the chairperson of IQAC. IQAC has contributed significantly for institutionalizing quality assurance strategies and processes, the following practices are the results of IQAC initiatives.

1. **Incremental Improvement in Programs Offered-** Institute today offers 5 programs as a combination of PG and UG, which has raised from 2 (at the time of beginning).
2. **Incremental Improvement of Admissions-** Institute has seen a reasonable increase in the years. The student's intake is the reflection of improved academic standards of the Institute.
3. **Incremental Improvement in Placements-** With the dedicated Placement Cell in place, the institute has seen increase in the number of students getting placed with coveted organizations.
4. **Improved MoUs and Associations-** Institute currently holds 07 MoUs.
5. **Improved Use of ICT tools along with improved Physical and Digital Infrastructure post pandemic.**
6. **Registration of Alumni Association of AMIMT has happened after the establishment of IQAC**
The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The IQAC has also contributed toward institutionalizing quality assurance strategies and developed various processes as follows:
 - Promote industrial involvement in academic practices by organizing industrial training, industrial visits, workshops, and guest lecturers from industry experts, MOUs, etc.
 - Focus & Review the Outcome-based learning education in each program.
 - Review and focus on the various processes.
 - Other than these IQAC review and focus the works on improving the teaching-learning process and supports the adoption of Outcome-Based Education (OBE) in all programs.

File Description	Document
Upload Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

1. Gender Equity:

- AMIMT believes and puts in efforts to comply with the concept of gender equity which refers to fairness of treatment for both girl and boy students along with different stakeholders of the Institute.
- AMIMT has a robust yet empathetic system in its operations, admissions, placements, co-curricular activities etc wherein girl and boy students participate with equal zeal and enthusiasm and are felicitated for their attainments.
- The Institute follows all measures to keep the students at par in terms of safety and treatment.
- The institute organizes various Expert Sessions, Workshops, Festivals, competitions and events to promote sensitivity towards gender equity

1. Safety and security –

- The Campus is guarded and surrounded with boundary wall, 24 hours' security and stays under CCTV surveillance.
- Students are allowed in the campus with valid ID cards only
- Visitors can enter the campus only with a Gate Pass and due confirmation from the concerned person.
- The campus is a "Restricted Vehicle Zone".
- Visitor's register is maintained at the main gate.
- There are separate boys' and girls' hostels
- The hostels have proper signage to restrict unwanted entries.
- Girls Hostel is under the surveillance of female warden and the maintenance is taken care of by female staff.
- Ambulance facility and vicinity to hospitals.
- Female faculties and staff are provided pick-drop facility if they engage in late working hours.
- The buses have GPS Enabled cameras and speed governors.

1. Counselling

- Faculties provide mentoring and counselling to all students. Female Faculties incorporate sessions for female students. Female students can approach their Incharges on personal levels too.
- Hostel wardens act as counsellors and guardians to the hostellers.

1. Other Relevant Information:

- Girl and Boy students are given equal opportunity in admissions, sports, cultural and other activities and their recognitions and award.
- The Discipline Committee is responsible to ensure compliance to rules and regulations by the students.
- Awareness Programs are conducted throughout the year to empower the women of the campus.

1. Commemorative Days and Events:

All national festivals are celebrated with enthusiasm to inculcate a sense of patriotism in the students. Students come together and perform cultural programs like singing and Dancing. Competitions on patriotic and social awareness themes like essay writing competitions, poetry competitions etc. sports tournaments and games are also organized. Cash prizes are distributed to winners and runner ups. Various commemorative days like Gandhi Jayanti, Dr Ambedkar Jayanti, World Environment day, World No Tobacco Day and International Women's Day are also celebrated with great zeal. Competitions like slogan writing and poster making for students are organized to bring awareness to spread awareness. An expert talk on the danger of smoking was organized for students, faculty and staff. Cultural festivals like Navratri are celebrated where various competitions are organized. Programs conclude with Prize distribution and dinner. Social awareness programs are organized by the institute. Officials from the Police and Traffic department grace the occasion and appreciate efforts of the institute.

File Description	Document
Upload Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: B. 3 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

AMIMT is a firm believer of holistic development wherein equal emphasis is laid on academics, co-curricular as well as developing an empathetic individual. Various activities are planned in the institute which aims at providing an inclusive environment to all the students. AMIMT is an academic destination for students from various walks of life.

- ZAHANAT is a yearly extravaganza which is celebrated with full zeal and enthusiasm. This annual event is a culmination of all the efforts of the students who come with varied themes for each year. The foundational thought of this event is to unite all the students of all gender, caste, creed and categories. The themes of this event has been “Unity in diversity” and “Regional Integrity”
- Celebration of various festivals like Basant Panchami, Diwali, Navratri, Lohari, Teej, Holi, etc induce the feeling of cultural, regional, linguistic, communal socioeconomic, and other diversities’ oneness.
- Celebration of Days of National importance like Independence Day and Republic Day spread the

feeling of patriotism and belongingness amongst the students. They also promote the feeling of patriotism in the students

- To promote Social Responsibility, the institute has conducted Helmet Awareness Program.
- Events of Collage making. Slogan writing and Nukkad Natak help in promoting communal harmony among the students
- Energy Conservation Day, World Earth Day and World Environment Day have been a foundational contribution to generate and spread the feeling of social awareness amongst the students as well as in the society.
- Our green environment Club and Social club aim at imparting the social responsibility programs under which Sapling Donation Drives, tree Plantation, Barring the use of plastic, donation of necessary item to the underprivileged, etc. has been among few of the activities.
- Ambedkar Jayanti, Gandhi Jayanti, etc are celebrated to pay respects to our legends, while remembering their contributions towards our country. Also various celebrations are done that help students to connect with these legends' ideologies.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

The two best practices successfully implemented by the Institute are

1.1 Title of the Practice -Skill Improvement Groups

1.2 Objectives of the Practice

1. To update the knowledge, enrich skills, and bridge the gap between Academics and Industry to make students fit for 4.0 industries ready.
2. To provide quality education and to enhance the Employability Quotient of the students.

1.3. Context

The New Education Policy has focused to make India a knowledge superpower. The needs of the industries are dynamic in nature and it is a need for us to change and modify the curriculum, pedagogies, and evaluation procedures accordingly. With the transformations taking shape, we are obliged to move towards OBE (Outcome Based Education). While the companies come for campus or when the students unveil their entrepreneurial ambitions, it is expected that the students possess skills and knowledge at par

with the demands of the challenging market. Thus, AMIMT started a new concept in 2020 called Skill Improvement Groups which provide skill courses on the latest and upcoming domains and technologies. Skill Improvement Groups are based on Industry requirements for advanced technologies and tools. To enhance industrial knowledge and to keep up with the latest advancements the institute has experts for training. Skill Improvement Groups are planned in such a manner it becomes a part of the academic learning ladder. Right from the first year Skill Improvement Groups are conducted during academics as a regular practice.

1.4. The Practice Skill Improvement Groups are conducted on MS Excel, Design Thinking, Financial Analysis, Country Risk Analysis, Stock Market Analysis (both Fundamental and Technical), R Programming etc, to make the students aware of the latest development in the world of management and technology.

1.5. The Evidence of Success

- Students are placed in many MNCs and top companies.
- Increased participation in various Certificate programs
- Students gained better Internships

1.6 Problems Encountered & Resources Required:

- Time constraint is a major limitation in implementing various SIGs'
- Finding and bringing trained experts from other institutions/ Industry is also very challenging.
- Advanced computer peripherals are required.

2.1 Title of the Practice- Green Environment Movement.

2.2. Objective of the Practice

We are a firm believer that natural resources be duly respected and judiciously utilized too. It is also needed that the students learn to nurture and be sensitized towards conserving it to the optimum levels. With this vision, "Green Environment Club" was constituted for the Green Environment movement with a core objective of "Learning to live sustainably' The Club aims to promote awareness not only inside the campus but to the wider world, to inculcate a sense of responsibility towards "Nature".

2.3. Context-

AMIMT has a lush green campus, where a variety of plants and trees are planted which add aesthetic value to the campus and prevent soil erosion. This has also conserved biodiversity. The campus is developed as an eco-friendly campus with the main purposes of making the Campus-Green, Pollution Free, Noise Free, and Water Harvesting, thus escalating the Eco-Social goal of "Go Green". Every stakeholder is made aware of the importance of nature through its "CLEAN AND GREEN" practice.

2.4. Practice-

A lush green sprawling campus has well-maintained greenery and biodiversity. Varieties of ornamental

plants are grown. Organic farming is being practiced and crops & vegetables without chemicals are produced to supply in the canteen.

1.Promoting Agro-Forestry- More than 500 plants have been planted on the campus with the implementation of the green campus policy and by forming a Cluster of Mango, Tamarind (Imli), Gooseberry (amla), Custard Apple (Sitaphal), and Guava (Amrud) trees.

2.Water harvesting and water management- Following Water Conservation Facilities are available in the Institute

Water Harvesting system,

Borewell /Open well recharge.

Construction of tanks and bunds

Maintenance of water bodies and distribution systems

1.Sensitizing Students and other stakeholders- Every Year Plantation Drives are organized for newly admitted students. This connects them with the activities of the Green Environment Movement

2.Cultivating organic vegetables and crops- Since 2018, in order to improve air quality and resource conservation, the institute started the practice of growing organic crops, which was lying idle and unused to produce food of high nutritional grade in sufficient quantity to provide healthy food & vegetables to students & staff and utilization in canteen also.

3. Energy Efficient System– To keep the environment clean, measures have been taken in the Institute Campus through the use of Solar energy, LED, CFLs, etc in various places. Also, the buildings are such that all the classes and other rooms are naturally well-lit and airy.

4.Promoting No Plastic Zone- The Institute has a “Plastic-Free Zone” Policy in place, which outlines the practices to be followed in the institutes. Different types of dustbins are provided on campus to collect plastic bottles, wrappers, chocolate covers etc. All utensils in the Canteen are of

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within

Response:

A & M Institute of Management and Technology envisions an all-inclusive growth of students along with their holistic development. Our core focal areas have always been creating an academically strong community of managers and entrepreneurs with high Intelligence- Emotional-Social-Happiness Quotient. Towards this objective, AMIMT introduced the concept of **“A&M Om Yojna”**, which aims at a judicious mix of academics and skill enhancement, while developing a socially responsible and self-aware individual. We believe that a balanced approach of an individual towards the outer world while taking care of oneself will contribute towards a tranquil, blissful, and harmonious society.

The entire concept of **“A&M Om Yojna”**, is a combination of Academic Assistance, Financial assistance, Student Connect and support, societal responsibilities, and developing emotional and happiness quotient.

Various steps in **“A&M Om Yojna”** focus on following core areas of enhancing an individual.

1. **Ready Professional for Industry 4.2-** In order to enhance the Employability Quotient of the students, IIMR has a dedicated system to deliver Skill Improvement Groups/Special interest Groups (SIGs) to the students that keeps them abreast with the recent and upcoming trends of the industry 4.2/5.0, while enhancing their core competencies. We also provide necessary inputs and skills to conceptualize real time problems and to come out with solutions based on their innovative ideas and out of the box thinking. AMIMT has been constantly motivating them to complete both national and international certification courses in their respective fields. We also aim to enter into tie-ups with various prestigious institutions. A dedicated Career Development Cell has been working tirelessly to enhance English and Numerical Ability of the students. Whilst all these efforts, we are steadfast with our academic deliverance and maintain high standards, as we combine content, pedagogy and technology in our teaching learning process.
2. **Emphasis on Communication with peers and others-** Students are being trained on effective communication. These sessions are well-designed to enable students to maintain a professional decorum and quality of content while communicating with their peers as well as their professional contacts.
3. **Physical Health and Sports** – Along with verbal and cerebral ability, equal emphasis is laid on the physical fitness of the students. Dedicated indoor and outdoor sports infrastructure has been developed in the campus that facilitates the same. Sports like Basketball, football, Cricket, Tennis, Carrom, Chess, Table tennis etc are a regular practice in the campus. Also, the campus promotes walking, cycling, jogging, yoga etc in the campus, which is a regular practice for the hostellers.
4. **Connect with Nature-** A sign of a healthy mind and soul completes with their connection to the soil and nature. In this direction, the Institute initiated the “Green Environment Movement”, which is now taken a shape of habit amongst the students, staff, and faculties. Under this initiative our focal areas were– promoting agroforestry, saying “No” to plastic, promoting biodiversity, organic farming, and water harvesting and water management. Now we extended this movement as a “Green Policy” that serves as our roadmap, which further focuses on tree plantation, restricted vehicle entry, shared transportation, plastic free zone, no-alcohol /tobacco campus, saving electricity, water conservation, and organic farming has sensitized students, staff and faculties to respect and nurture the nature that they live in.

5. **Social Connect and Responsibilities** – The students visit the nearby villages and the segments of society in need, which helps them to connect with society and deliver their responsibilities. The institute has adopted the village “Haryal” where various outreach and awareness camps and activities are organized on a regular basis.
6. **Student Forum, Professional Societies, and Clubs-** AMIMT has many clubs that help to provide a platform for the students to hone their intrinsic skills and hobbies. A number of activities are organized under these clubs viz. Debate Competitions, Music Competitions, etc. A dedicated club under “**A&M Om Yojna**”- aims at preparing students for Competitive exams for prestigious government job opportunities.
7. **Encourage students to come out of their comfort zones-** These activities over the years have helped our students to come out of their comfort zones. Interactive sessions with the Director of the institute on areas of stress management, life skills and emphasis to do hard work, sports, facing challenges, etc. have widened their thought process to manage their inner as well as the outer world.
8. **Merit-based fee structure and Financial Assistance–** With our Merit-based fee policy, AMIMT has seen an increase in the number of admissions in the last five years. The student intake profile has improved over the years. Also, under our Institutional Financial Assistance initiatives, students who lost their single-earning parents to Covid19 were facilitated with a full tuition fee waiver, for an unhindered education continuance.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

A & M Institute of Management & Technology run by **A & M Educational Society** provides Scholarship to academic and sports toppers financed by **Shri.Akshay Mahajan**. The faculties are provided with maternity Leave, gratuity, group insurance to staffs.

Concluding Remarks :

A & M Institute of Management & Technology was established in the year **2008 at Mamoon, Pathankot (Punjab)**. The executive summary include the brief description on introduction of the institution, its location, vision, mission, type of institution, Strength, Weaknesses, Opportunities and Challenges (SWOC) with respect to our institution, followed by the Profile of the institution, Institutional preparedness, Electoral Literary club. The academic credit points are entered through Academic Bank of Credits (ABC). The details of the extended profile are entered and in Quality Indicator Framework details of each of the criteria Qlm and Qnm are provided.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :04</p> <p>Remark : DVV has made changes as per prescribed format shared by HEI and value have been downgraded as we have excluded courses under regular curriculum, due to repetitive count and less than 30 hours also excluding duplicates</p>																				
1.2.2	<p><i>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</i></p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>214</td><td>151</td><td>182</td><td>0</td><td>0</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>51</td><td>108</td><td>182</td><td>0</td><td>0</td></tr></table> <p>Remark : DVV has made changes as per prescribed format shared by HEI and value have been downgraded as we have excluded courses under regular curriculum, due to repetitive count and less than 30 hours</p>	2022-23	2021-22	2020-21	2019-20	2018-19	214	151	182	0	0	2022-23	2021-22	2020-21	2019-20	2018-19	51	108	182	0	0
2022-23	2021-22	2020-21	2019-20	2018-19																	
214	151	182	0	0																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
51	108	182	0	0																	
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships</p> <p>Answer before DVV Verification : 51</p> <p>Answer after DVV Verification: 27</p> <p>Remark : DVV has made changes as per supporting document shared by HEI and value have been downgraded as we have excluded value added certificate courses during the year</p>																				
2.1.1	Enrolment percentage																				

2.1.1.1. Number of seats filled year wise during last five years (Only first year admissions to be considered)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
178	138	84	134	111

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
168	106	72	117	113

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
360	360	360	360	360

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
360	360	360	360	360

Remark : DVV has made changes as per prescribed format shared by HEI and value have been downgraded as we have excluded excess of seats in reserve category

2.1.2. *Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
69	43	22	49	52

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
55	41	20	46	39

2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
102	102	102	102	102

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
102	102	102	102	102

Remark : DVV has made changes as per prescribed format shared by HEI and value have been downgraded as we have excluded excess of seats in reserve category

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

2.4.1.1. Number of sanctioned posts year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
26	26	26	26	32

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
21	21	21	21	21

Remark : DVV has considered the supporting document and made changes accordingly

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
3	2	1	2	1

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2	1	1	1	1

Remark : DVV has made changes as per prescribed format shared by HEI and value have been downgraded as we have considered publication under UGC care and has followed the calendar year (JAN-DEC)

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with

industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
6	1	1	4	3

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
3	0	1	3	3

Remark : DVV has made changes as per supporting document shared by HEI and value have been downgraded as we have excluded days celebration and national festivals like Voters Day, Tree plantation etc

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
69	78	62	22	155

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
26	19	19	0	12

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
74	85	93	130	170

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
74	85	93	130	170

Remark : DVV has made changes as per supporting document shared by HEI and input value "0" has been considered as we have not received offer letter or marksheet for outgoing students placed and / or progressed to higher education

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the

last five years

5.2.2.1. Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
5	4	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Remark : DVV has made changes as per supporting document shared by HEI and input value "0" has been considered as we have not received qualifying certificate for the same

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
18	18	0	22	20

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
18	3	0	4	5

Remark : DVV has made changes as per prescribed format shared by HEI and value have been downgraded as events under similar date has been counted as one

6.2.2

Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : DVV has made changes as per supporting document shared by HEI and any 3 of above option has been selected as we have received supporting of Administration, Finance and Accounts

and Student Admission and Support

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
16	12	12	12	11

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
10	10	10	10	10

Remark : DVV has made changes as per IIQA

7.1.2 The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Answer before DVV Verification : A. 4 or All of the above

Answer After DVV Verification: B. 3 of the above

Remark : DVV has made changes as per supporting document shared by HEI and any 3 of above option has been selected as we have received supporting of Green campus initiatives, Management of the various types of degradable and nondegradable waste and Alternate sources of energy and energy conservation measures

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 59 Answer after DVV Verification : 37